**LEGAL NOTICE**

**Request for Qualifications – Naugatuck River Greenway Routing Study**

City of Ansonia

The City of Ansonia is seeking to engage the services of a Consulting Engineering firm to provide planning and engineering services for the study of the remaining gap in the Naugatuck River Greenway (NRG). The NRG has been constructed from the Derby/Ansonia municipal border north to Pershing Drive. The purpose of this Study is to identify a preferred alignment from Pershing Drive north to the municipal border of Ansonia with Seymour. The study is funded by a grant provided by the CTDEEP recreational trails program.

It is anticipated that the selected Consulting Engineering firm will facilitate stakeholder meetings as well as public involvement meetings and develop a final report that identifies the preferred alignment. The report will: outline evaluation criteria, document public outreach efforts, include mapping for the preferred and alternate alignments, and include cost estimates for the alignments.

Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above. The City is expecting to have the work completed this year.

The Consulting Engineering firm will be evaluated and selected based on planning, design, and technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, Staff experience with the work to be performed, and knowledge of State and Municipal procedures. The City reserves the right to make a selection that is in the best interests of the City.

It is anticipated that the Consulting Engineer’s fee will be negotiated after a selection has been made by the City on a Lump Sum basis.

The selected firm must meet all Municipal, State, and Federal affirmative action and equal employment opportunity practices.

Consulting Engineering firms wishing to be considered shall submit four (4) copies of: a letter of interest, together with general information on the firm and proposed sub consultants, firm qualifications, relevant project experience, and resumes of key personnel in a sealed envelope to: **City and Town Clerk, Attention Sheila O’Malley 253 Main Street, Ansonia, CT 06401.**

Additionally, all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants should be clearly identified. The relationship to any “parent” firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Personnel in responsible charge of the projects will be required to possess and maintain a valid Connecticut Professional Engineer’s License. All letters of interest must be postmarked by a U.S. Post Office (if mailed) or brought to the Mayor’s Office, at the above address (if hand delivered) no later than 3:00 pm on **July 22, 2020**. Responses received or postmarked after this date will not be considered.