



**Ansonia Board of Apportionment & Taxation**  
**Regular Meeting, February 5, 2024**

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*Christina Bant*  
 TOWN AND CITY CLERK  
 ANSONIA, CONNECTICUT

- 1. Call to Order**
- 2. Pledge of Allegiance**

The meeting of the Ansonia Board of Apportionment & Taxation was called to order at 7 p.m. by Chairman Gary Cassetti. The meeting was held on the Zoom platform via the Internet. The Pledge of Allegiance was recited, and the roll was called. A quorum was present.

	<b>PRESENT</b>	<b>ABSENT</b>
Chairman Gary Cassetti	X	
Michael D'Alessio		x
Rasheem Gonzalez	X	
Bob Jaskilka		x
John Maloney	X	
Breandon McTighe		x
David Papcin	X	
<b>TOTALS:</b>	<b>4</b>	<b>3</b>

**3. Public Comment**

Mr. Cassetti asked three times if any member of the public wished to speak. There being none, he declared the public session closed.

**4. Acceptance of Minutes**

Mr. Papcin **MOVED** to accept the minutes of the January 7, 2024 Regular Meeting; **SECONDED** by Mr. Maloney. Motion carried unanimously.

**5. Finance Department Monthly Update and Monthly Report and Audit Update**

Kim DeStefano noted that everything is going well, and the reports were included in the meeting packet. The city filed for an extension on the audit through February 28<sup>th</sup> while Finance reconciles the last few things such as fixed assets and the single file audit. We hope to make it by the February 29<sup>th</sup> deadline. There were a couple of lines that went over; we're fixing the small things that we're able to within the departments as we go along instead of waiting until the end.

**6. Tentative Dates for Budget Workshops for FY24-25 Budget**

TIME/DATE/LOCATION	PURPOSE
6:30pm Thursday, April 25 Via Zoom	Mayor's Budget Presentation to a joint special meeting of the Board of Aldermen and Board of Apportionment & Taxation
6:30pm Wednesday, May 1 Ansonia City Hall	Board of Apportionment & Taxation and Aldermanic Finance Subcommittee – Special Budget Workshop
6:30pm Monday, May 6 Ansonia City Hall	Public Hearing on the Proposed Budget followed by the regular monthly meeting of the Board of Apportionment and Taxation.
6:30pm Wednesday, May 8 Ansonia City Hall	Board of Apportionment & Taxation and Aldermanic Finance Subcommittee – Special Budget Workshop. At this meeting, BOAT to forward the proposed budget to the full Board of Aldermen.
6:30pm Tuesday, May 28 Ansonia City Hall	Public Hearing on the Budget, followed by a Budget Workshop.
6:30pm Wednesday, May 29 Ansonia City Hall	Special Budget Workshop – Board of Aldermen
6:30pm Thursday, May 30 Via Zoom	Board of Aldermen Special Meeting to vote on the adoption of the FY2025 City of Ansonia budget.

\*Additional meetings could be added if needed.

\*Meeting can be changed to Zoom or hybrid based on needs.

Mr. Miller noted that this is the same schedule used last year. There will be two public hearings and affords the boards plenty of deliberation time. The target for completion is the end of May. The Aldermen will consider this schedule next week and with their approval we can move forward with this schedule.

***7. Transfer Request from Shared Services to BOAT Contingency and Transfer from Boat Contingency to Legal***

The original budget for these lines was \$200,000 for Shared Services, but everything is still coming out of Legal. We previously moved \$100,000 and we're moving the rest back into

the Legal line for the remainder of the fiscal year.

**Mr. Maloney MOVED to approve the following transfer:**

From: Shared Services 1005.41.4115.411501.51610.00000 \$100,000  
To: BOAT Contingency 1005.41.4101.410108.59140.00000 \$100,000

**SECONDED by Mr. Papcin. Motion carried unanimously.**

**Mr. Maloney MOVED to approve the following transfer:**

From: BOAT Contingency 1005.41.4101.410108.59140.00000 \$100,000  
To: Legal 1005.41.4198.419924.53020.00000 \$100,000

**SECONDED by Mr. Papcin. Motion carried unanimously.**

***8. Review of Interdepartmental Transfers Completed***

**1D – IT**

From: IT Manager 1005.41.4143.414302.51620.00000 \$4,000  
To: Social Media Coord. 1005.41.4143.414304.51900.00000 \$4,000

From: Maintenance Contracts 1005.41.4143.414312.54300.00000 \$1,700  
To: New Financial Software 1005.41.4143.414318.57350.00000 \$1,700

**IE – Public Works**

From: Curbside 1005.43.4398.439813.54101.00000 \$50,000  
To: Haulaway 1005.43.4398.439817.54101.00000 \$50,000

From: Contractual Svcs. 1005.43.4399.439945.54300.00000 \$10,000  
To: Landfill 1005.43.4399.439943.54900.00000 \$10,000

**IF – General Fund - Capital**

From: FY Capital Plan 1005.49.4900.490082.57390.03016 \$375  
To: Mayor's Fleet Repl. 1005.49.4900.490081.57320.00000 \$375

***9. Review of New Grants (no City match required)***

None presented.

***10. Correspondence***

None presented.

**11. Board Member Comments**

None.

**12. Adjournment**

**At approximately 7:15 p.m., Mr. Papcin MOVED to adjourn; SECONDED by Mr. Maloney. Motion carried unanimously.**

Respectfully submitted,

*Trish Bruder*

Patricia M. Bruder, Secretary  
Ansonia Board of Apportionment & Taxation